

November 5, 1971

Dear David & Anna

We have received the first installment of the grant from NYSCA.

In order to secure the second and final installment we must submit an interim report no later than January 31, 1971. This means that you must get the required information to me no later than January 15, 1971. I am enclosing a copy of the instructions for this purpose.

Likewise by August 15, 1972 I must have the information for the final report, a copy of which I am also enclosing.

Please note that they must have had at least two copies of any catalog, book, etc. (item #3).

Also, please note that on all publicity and literature pertaining to the funded programs, credit should be given the NYSCA by a statement such as the following:

"This program is made possible with support from the New York Council on the Arts"

Also, please supply me with two copies of each of your publicity releases and at least one copy of any reviews, notices, etc. in publications.

Also, kindly place the following on your regular mailing list:

Public Relations Office
New York State Council on the Arts
250 West 57th Street
New York, New York 10019

I am also enclosing a copy in blank of the agreement form in which Electronic Arts Intermix, Inc. undertakes to perform in accordance with the various requirements. Inasmuch as E.A.I. is participating on your behalf you in turn agree to accept all the provisions of this agreement as if you were the contractee.

I must also ask that you not make any commitments for any expenditures requiring funds from our grant without first obtaining approval from me.

We are in the process of securing, we hope, exemption from Federal Income Tax insofar as the law permits and also exemption from sales tax. As soon as we are cleared I will advise you. In the meantime if you have any ideas on further funding please discuss them with me and I will do all I can to secure further support for your programs through Electronic Arts Intermix.

Yours,



Howard Wise
President
ELECTRONIC ARTS INTERMIX, INC.

HW:bd